

# JOB POSITION: HOST/HOSTESS

## The Role...

Are you the type of person who strives to bring joy to others? **Honest Hospitality TC** is seeking a full-time passionate and hospitable **Host/Hostess** to join our team.

## Main Duties...

*Primary duties and responsibilities include, but are not limited to, the following:*

- Warmly greet and seat guests upon arrival
- Answer phones kindly and promptly
- Manage waitlist and guest expectations of timely and comfortable seating
- Direct guests to their seats
- Maintain the flow of service throughout the restaurant
- Assist in organization of carryout orders
- Develop relationships with regular guests, and record their preferences
- Bid guests farewell and invite them back
- Maintain a tidy front entrance area and bathrooms
- Maintain knowledge of hours, location and website information
- Understand and perform job duties to the expectations of Honest Hospitality TC and the restaurant service manuals
- Immerse themselves and become experts in the Honest Hospitality TC culture

## Requirements...

Required Years of Experience: 0

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- Be able to communicate effectively and understand the predominant language(s) of our guests
- Organized and professional with excellent hospitality instincts
- Experience with Toast and Resy preferred
- Professional verbal communication skills
- Must be highly organized, efficient and detail oriented.
- Must be able to work on your feet for at least 8 hours
- Fast paced movements are required to go from one part of the restaurant to others
- Proficient basic math skills and possess the ability to handle money
- Must be able to move, pull, carry or lift at least 30 pounds
- Occasionally kneel, bend, crouch and climb as required
- Must be 16 years of age or older

## Benefits & Perks...

- Real opportunities for growth and advancement
- Holidays off including Fourth of July, Thanksgiving, Christmas Eve and Christmas Day
- Paid personal and sick days

- Dining discounts at all company locations
- A schedule that works for you

**Compensation...**

Compensation: Hourly (\$18 - \$22 / based on experience)

Based on your qualifications, our hiring team will be in touch to set up interviews.